



Minutes of the Charge/Church Conference

Hinton Avenue
Hinton Avenue UMC
Rev. Robert D. Lewis

Charlottesville
November 15, 2020

District Superintendent: Rev. Danny J. Kesner

Host Church Name: Hinton Avenue

Presiding:

Secretary: Sandra McLaughlin

\* Indicates reports to be signed at Charge Conference and uploaded to EVC.

\*\* Indicates reports to be uploaded to EVC.

- \* Charge Conference Attendance Roll (Completed at Charge Conference)
\* Clergy Compensation
\* Accountable Reimbursement
\* Parsonage / Housing Exclusion
\* Finance Committee Report
\* Trustees Report

The following are to be received at Charge Conference.

If needed, other documents are required to be uploaded to EVC.

- Vital Congregation Goals Report
Pastor's Narrative Report
Continuing Education Report
Pastor's Statistical Report
Funds Balance Report (year preceding charge conference, if not turned in to the District Office)
Diaconal / Deacon Reports
Staff / Parish Relations Report
Lay Servant Report (If there are Lay Servant(s) to be approved)
Declaration of Candidacy (If there are candidates coming for initial approval with prior notificaton to the District Superintendent)
Nominations Leadership Development Report (Provide to members of thye Charge Conference)
\*\* Church Budget (Provide to members of the Charge Conference)
\*\* Other Reports

Any other actions require ten days' notice to the District Superintendent and to the Congregation.

Secretary's Signature Sandra K. McLaughlin

Pastor's Signature

District Superintendent's Signature



## Accountable Reimbursement

For the Calendar Year: 2021

Charge Conference: November 15, 2020

Name of Clergy Person: Rev. Robert D. Lewis

The Hinton Avenue recognizes that certain expenses of ministry paid by the pastor/staff person are part of the ordinary and necessary costs of ministry in this church/charge. Accordingly, we hereby establish an accountable reimbursement policy to defray them directly. The reimbursement account should be an annual line item in the church budget. This is an amount set aside from the pastor's compensation to provide a tax reduction for their business-related expenses. The reimbursement account for 2021 shall be \$3,500.00 .

The following requirements for the policy are binding upon the church and upon its pastor/staff person.

Accordingly, the church hereby establishes an accountable reimbursement policy, pursuant to IRS regulations and upon the following terms and conditions:

1. The pastor/staff person shall be reimbursed from the reimbursement account for his/her ordinary, necessary and reasonable business expenses incurred in the conduct of the ministry for, and on behalf of, the church. The following expenses are budgeted in this accountable reimbursement policy, as suggested for the work needs of the pastor/staff person.
2. The committee on SPR (PPR) chairperson, church payroll person or treasurer (as designated by the church), must be given an adequate accounting of each expense, including, but not limited to, a statement of expense, account book diary or other similar record showing the amount, date, place, business purpose and business relationship involved. Such documentation shall include receipts for all items of \$75 or more (a church may set a lesser amount). Appropriate documents, cash receipts, canceled checks, credit card sales slips and contemporaneous records for those non-receipt expenses less than \$75 must be attached to each expense report. A log of total miles per day and enumeration of their general purpose shall suffice to substantiate automobile mileage, but under no circumstances will commuting mileage between the pastor's home and church office be reimbursed. Copies of the documentary evidence and expense report shall be retained by both the pastor/staff person and the church. The committee on SPR chairperson (or treasurer) shall be responsible for approving the expense. The committee on SPR chairperson (or treasurer) shall exercise his/her discretion regarding the adequacy of the substantiation and the appropriateness of any reimbursement. Questions arising in these areas will be resolved by the SPR chairperson's or treasurer's decision, subject to the review and approval of the committee on SPR or the Committee on Finance.
3. It is the intention of this policy that reimbursements will be paid after the expense has been incurred by the pastor/staff person. However, should circumstances require payment of an advance for any particular expense, the pastor/staff person must account for the expense and return any excess reimbursement within 30 days of the issuance of the advance. Any excess advance must be returned to the church before any additional advances are provided to the pastor/staff person.
4. Budgeted amounts not spent must not be paid as a salary bonus or other personal compensation. If such payments are made, the entire amount of the accountable reimbursement policy will be taxable income to the pastor/staff person. The Church will be required by law to report that amount as part of the pastor/staff

person's compensation. Disposition of any unspent balances remains at the discretion of the committee on finance/the council/charge conference in building the budget for the next church year.

5. It is understood by the various parties that all elements of this resolution must be carefully followed to prevent the church from being required by regulation to list total payments for the following items on MRS information reports (W 2/1099 MISC) as "includible compensation." The primary responsibility of expense reporting is for the pastor/staff person to the committee on SPR chairperson, church payroll person and/or treasurer.

Adopted on November 15, 2020 by the Church Council [or Charge Conference] of Hinton Avenue for the 2021 calendar year.

Irene Dorrier  
(signature)

Staff/Pastor Parish Relations Committee Chairperson:

Irene Dorrier

Brent Isaacs  
(signature)

Church/Charge Treasurer: Brent Isaacs

Andrea K. McLaughlin  
(signature)

Charge Conference Secretary

Rev. Robert D. Lewis  
(signature)

Rev. Robert D. Lewis



## Housing Exclusion

**Pastor: Rev. Robert D. Lewis**

**Charge: Hinton Avenue**

For the Calendar Year: 2021

Charge Conference: November 15, 2020

Name of Clergy Person: Rev. Robert D. Lewis

WHEREAS Section 107 of the Internal Revenue Code permits ministers to exclude, for income tax purposes, the total cost of utilities, furnishing, or other housing-related expenses for the maintenance of their place of residence (up to the fair rental value of the home), therefore BE IT RESOLVED, that of the total compensation paid to Rev. Robert D. Lewis appointed to Hinton Avenue an amount of \$10,000.00 shall be designated as a parsonage/housing exclusion.

This Resolution was adopted by Hinton Avenue of the Charlottesville , at a Charge Conference in session on the November 15, 2020 day of 2020 Year.

Signature \_\_\_\_\_

District Superintendent: Rev. Danny J. Kesner

Signature         *Andre K. McLaughlin*        

(print name): Charge Conference Secretary

Copies:

Pastor

Church Office

Charge Conference Secretary

District Superintendent

The "Clergy Housing Allowance Exclusion"(sometimes referred to as parsonage allowance, furniture and furnishings allowance, etc.) is a way in which clergy who live in parsonages can receive the benefits of an IRS approved income tax exclusion for housing costs they pay. Section 107 of the IRS Code of 1986 states that a pastor's gross income does not include the amount paid "as part of compensation, to the extent used to rent or provide a home." This includes, but is not limited to: tenant insurance, furniture, appliances (TV, VCR, etc.), repairs to same, decorating accessories (drapes, pictures, linens, lamps, etc.), lawn care, snow removal, tools, plants, etc.

To take advantage of this provision the allowance must be established in advance. It is not possible to create this relationship retroactively. A resolution by the church's council declaring a portion of the pastor's compensation to be an "allowance for housing/furnishing" is necessary. Many churches adopt such a resolution at the time of approving the pastor's salary for the coming year as a matter of routine. In addition, to qualify for the housing exclusion the funds must actually be expended for the intended purpose. Unused

amounts are taxable as ordinary income. As an exclusion (as opposed to a deduction) the allowance for housing/furnishings should NOT be reported as income on a church-provided W-2 or a 1099. Although it is not necessary to provide church treasurers with receipts or other proof, pastors should keep careful records of all housing/furnishing expenditures should they be audited.

In spite of the fact that such an allowance is excluded from income for income tax purposes, it is subject to social security tax.

Pastors are wise to consult tax experts regarding the limits of this exclusion. A conservative rule is that this annual housing exclusion allowance should not exceed the fair rental value of all furnishings in the parsonage unless higher costs are expected for that year.



**Charge Conference Clergy Compensation**

Clergy: Rev. Robert D. Lewis

Conference Relation: FE - Elder In Full Connection

Charge: Hinton Avenue

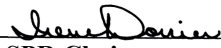
Charge Conference: November 15, 2020

District: Charlottesville

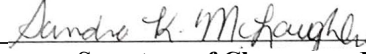
Report Created: November 11, 2020

		Totals
1. Effective Date	01-01-2021	
2. Reside in the Parsonage?	Yes	
3. What percentage are you appointed?	100%	
4. Annual Base Salary Paid by Church (not including Accountable Reimbursement or Travel Allowance)	\$47,250	
5. Equitable Compensation or Other Salary Supplement	\$0	
6. Other Cash Allowances (other than Housing or Heat)	\$0	
Accountable Reimbursement Plan (7a.) OR (7b.)		
7a. Accountable Reimbursement Plan	\$3,500	
7b. Travel Allowance	\$0	
7. Accountable Reimbursement Plan or Travel Allowance	\$3,500	
8. Appointment Workbook Compensation (Automatically Calculated)		\$50,750
9. Cash Housing Allowance (If parsonage not provided)	\$0	
10. Housing / Parsonage Exclusion	\$10,000	
11. * W-2 Income to be Reported in Box 1 (Automatically Calculated) * Does not reflect Pre-Tax deductions such as Personal Investment Plan (PIP) contributions, Personal Contribution to Conference Health Plan, and Premium on Life Insurance over \$50,000.		\$37,250
12. Base Compensation for Pensions Payment (Automatically Calculated)	\$47,250	
13. Housing Addition for Pension (Automatically Calculated)	\$11,813	
14. Compensation used for Pension Contribution Billing (Automatically Calculated)		\$59,063
Pensions Premium		
15a. CRSP (Automatically Calculated)	\$7,088	
15b. CPP (Automatically Calculated)	\$2,599	
15. Pension Premium Billing Church ID: 471862 (Automatically Calculated)		\$9,687

  
 Rev. Robert D. Lewis      11-15-2020  
 Date

  
 SPR Chairperson      11-15-2020  
 Date

Rev. Danny J. Kesner      Date

  
 Secretary of Charge      11-15-2020  
 Date



## Finance Committee

Date: November 11, 2020

**Charge: Hinton Avenue**

**Church: Hinton Avenue UMC**

**GCFA: 471862**

Period Beginning: 11/04/19 Period Ending: 11/15/20

- 1.a. Has the committee been organized according to the 2012 Book of Discipline? (§ 258.4) Yes
2. a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? Yes
- b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§ 258.4)? Yes
3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving? Quarterly
4. Is giving by individual participants in the local church regularly reviewed? Yes
5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§ 258.4)?  
The emphasis of a "Get Ahead with Apportionments" offering each 5th Sunday has proven very effective in setting and surpassing goals to increase apportionment giving toward 100%. Rental of space to the International School of Charlottesville has significantly boosted income.
6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? Yes

### The Handling of Church Funds

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§ 258.4b)? Yes
8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§ 258.4b)? Yes
9. a. What bank(s) have been designated by the Church Council as a depository (§ 258.4e)?  
Bank 1 Wells Fargo
9. b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? Yes
9. c. Are all accounts in the name of the church? Yes
10. a. Has the committee established written financial policies to document the internal controls of the local church (§ 258.4c)? No (Attach as a supplement.)
10. b. Have these policies been reviewed by the committee and found to be adequate and effective (§ 258.4c)? No
11. Are the church offerings counted by a counting committee in accordance with the mandates of the 2012 Discipline (§ 258.4a)? Yes
12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (§ 258.4a)? Yes EQ

13. Are financial officers of the church bonded (§ 258.4b)? Yes

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year? (¶ 258.4d)? No

If not, why not?

COVID-19 disrupted our normal cycle of auditing. A new auditor has been secured and the audit is underway.

14. c. Were there any recommendations or exceptions? No

14. d. If there were recommendations or exceptions, how has the church addressed them?

Signed: Edward Denham

Printed Name: Edward Denham

Date: 11-15-2020

Completed By: Rev. Robert D. Lewis RobertLewis@vaumc.org

This report will be received, and any necessary action taken, by the annual charge conference.





Trustees Report

Date: November 11, 2020

**Charge: Hinton Avenue**

**GCFA : 471862**

**Church: Hinton Avenue UMC**

Period Beginning: 11/04/19 (Date of Prior Charge Conference)  
and Period Ending: 11/15/20 (Date of Current Charge Conference)

1. Organization for the present conference year will be effective 01/01/20 by electing the following officers (no less than three, and up to nine persons):

Note: The following Trustee positions are input in the Leadership Nominations Screen

**BOARD OF TRUSTEES:**

- 2021 Trustee Member John Wilkinson
- 2021 Trustee Member Gary Bibb
- 2022 Trustee Member Jim Salmon
- 2022 Trustee Member Fred Miller
- 2022 Trustee Member Sue Woodson
- 2022 Trustee Member Irene Dorrier
- 2022 Trustee Vice Chair Bob Braden

2. Is the local church incorporated (§ 2529.1)? No

3.a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§§ 2536, 2538):

Building	Building Name	Office	Book	Page
Church Buildings	Hinton Avenue UMC	Charlottesville City Clerk	DB#20	282
Church Buildings			DB#32	94
Parsonages	1415 Melbourne Road	Charlottesville City Clerk	DB#31	88
Parsonages				
Other				
Other				

b. Who is the custodian of deeds and other legal papers? Frances Marshall

c. Where are they kept? Church Vault

4. Does each deed contain trust clause (§ 2503)? Yes

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? No

**6a. Insurance (§§ 2533.2, 2550.7)**

Item Insured / Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted By Coinsurance (Yes/No) Amount	Expires When

<b>Church Buildings</b>	\$1,896,500.00	\$2,576,000.00	Blanket	State Farm	No	\$0.00	10/18/21
<b>Parsonages</b>	\$279,500.00	\$2,576,000.00	Blanket	State Farm	No	\$0.00	10/18/21
<b>Church Furnishing and Equipment</b>	\$0.00	\$503,700.00	Blanket	State Farm	No	\$0.00	10/18/21
<b>Parsonage Furnishings and Equipment</b>	\$0.00	\$503,700.00	Blanket	State Farm	No	\$0.00	10/18/21
<b>Vehicles</b>	\$0.00	\$0.00			No	\$0.00	
<b>General Liability</b>		\$1,000,000.00	All Inclusive	State Farm	No	\$0.00	10/18/21
<b>Workers Compensation</b>				100/100/500	No	\$0.00	10/18/21
<b>Directors and Officers/Errors and Omissions/Crime</b>		\$0.00			No	\$0.00	
<b>Professional Liability Coverage (including Sexual Misconduct)</b>		\$0.00			No	\$0.00	

6. b. Have the buildings been inspected for fire and other safety hazards within the past year? Yes

6. c. Have you assessed the replacement value within the last 5 years? Yes

6. d. Who performed the assessment? City of Charlottesville

6. e. Does the church have a Safe Sanctuary Policy? Yes

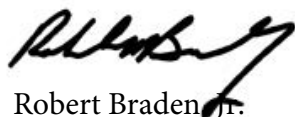
f. Is the amount of insurance adequate? (to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at [www.gcfa.org](http://www.gcfa.org)) Yes

7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)? Yes (attach as a report; an example accessibility audit form may be found at [www.gcfa.org](http://www.gcfa.org))

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry
		\$0.00		\$0.00	

Below enter a short statement "...clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." (§ § 2533.5, 2550.9)



Vice-  
Chair Trustees

Robert Braden Jr.

Date: 11/15/2020

Completed By: Rev. Robert D. Lewis [RobertLewis@vaumc.org](mailto:RobertLewis@vaumc.org)

This report will be received, and any necessary action taken, by the annual charge conference.



The people of  
**Hinton Avenue United Methodist Church**  
*Seek Christ, Serve Christ, Share Christ*  
*in Belmont and Beyond*



This has been a year quite unlike any other, to say the least. COVID-19 has disrupted church life just as it has everything else.

During the early months of 2020, we saw the threat of the pandemic coming but hoped for the best. I was working toward being Retreat Leader for the Virginia Five Day Academy for Spiritual Formation in March as well as planning a wedding. Just as we began to enter lockdowns, Hinton Avenue lost two beloved members – Donald Cassity and Betty Pittman. Both families decided to postpone holding funerals until they could safely gather.

Our last in-person service of worship was March 8. We very quickly scrambled to set up Zoom and Facebook for online worship. After weeks of learning the ropes and experimenting, we hit on a helpful approach whereby around twenty usually join Zoom for real-time worship and fellowship, with another six or seven watching live on Facebook. We've gotten comfortable with the platforms and expanded musical offerings. Having a trove of video of choir anthems has been a tremendous blessing, and enabled us to enjoy choral music week after week, while a subset of the choir has stepped forward to individually record hymn parts for mixing into an ensemble to lead singing each week. In the late summer, we added a Sunday School class by Zoom, and have had a small group studying Denise Dombkowsi Hopkins' course "Journey Through the Psalms." In worship and Sunday school, online options have allowed several members who do not usually attend in person to become regular participants again. There are many more who have not felt able to join us online, but we are grateful for the connections it has offered.

Hinton Avenue's choir is the glue that holds it together and our virtual choir meetings have become a vital discipleship group. Through the months of the pandemic, our Minister of Music Elizabeth Scribner has shepherded the choir in creative, soul-searching, and transformational encounters. We composed an anthem expressing the angst and the hope of our Pandemic exile and are currently exploring publishing options. Pete Legato, a friend of the choir, has edited three virtual choir videos for us – two versions of the congregation's treasured anthem, "Amazing Love," and one of the also beloved "Total Praise." Each week, members of the choir have taken turns offering a song to conclude the time of prayer Elizabeth leads us in. We have also spent weeks sharing important moments of our lives and the music that touches us in "This is My Story, This is My Song." Choir members have held each other's stories with such loving care and acceptance as we voice these holy tales. Not only have regular singers taken part, but several new faces have joined our group.

Frances Marshall, Jenny Dorrier, and Barbara Cassity have offered extraordinary pastoral care by setting up calling lists, delivering Upper Rooms, and keeping the congregation connected. Over the telephone and through screen doors they have embodied the love of Christ to many of our older members. Notes of encouragement and bits of news have sustained relationships and reminded us that we are never alone.

During most of the Pandemic, the Charlottesville Community ID Program ceased holding regular ID Drives. Instead, we served urgent needs by appointment only. These services were a godsend for folks who had no other way to obtain identification, including an inmate just released from prison, a woman taking custody of three young orphans, a bride seeking her marriage license, and a tenant desperate to

leave an abusive rental situation. One of these contacts enabled me to perform a wedding. After extensive conversations within our team and with others in the FaithActionID Network, we resumed regular events in November. Twice a month, we will serve 5-6 clients in individual time slots by appointment. Many of the inquiries we have received come from cardholders who are eager to renew their IDs because of the sense of safety, belonging, and access the provide.

Early in the year, we began a series of “Makers’ Meetings” to build community and raise funds for ministry with Rachel’s Haven. After worship, people gathered in a classroom for a craft workshop, simple meal, and fellowship. From the first meeting of just a handful, our group rapidly expanded to several families outside the congregation and those with intellectual disabilities. It was a thrilling glimpse of the sort of ministry we look forward to, in which we learn, grow, and share Christ alongside friends and neighbors regardless of age, race, disability, or social status. We hope to return to these meetings as soon as we possibly can.

The Rachel’s Haven Vision Team has continued to work steadily, refining our plans and obtaining cost estimates, seeking new partners in development, and recruiting new members in preparation for incorporating an independent charity. Working with Powe Architects, we have produced more detailed drawings and plans for construction, and Martin Horn graciously worked up estimates to take our planning forward. We have reserved the name Rachel’s Haven of the Piedmont, Inc. with the Virginia Corporation Commission, and recruited five new members from the community with a wealth of experience in working with disability services, housing development, and nonprofit administration. The Charlottesville Community Area Foundation furnished us with Catchafire consulting services to assist in organizational development. We are continuing to have fruitful conversations with Virginia United Methodist Housing Development Corp., Inc., Piedmont Housing Alliance, and Community Services Housing as we seek the best way to fund and sustain Rachel’s Haven.

Other ministries, such as the Family Kitchen and the Clothes Closet, have sadly ceased for the time being because of pandemic restrictions. Groups like AA met in our parking lot for a time but have also ceased for the moment. The Boy Scouts resumed meeting, first outdoors in park shelters, and then indoors at Hinton Avenue under social distancing rules. They are excited to be starting a girls’ troop in the near future. I was privileged to visit with the boys in October to share what it means to be a minister and answer many insightful and challenging questions.

I have remained active with the Charlottesville Clergy Collective, finding the collegueship, information, and support invaluable through such trying times. We have met regularly online, sharing information, meeting with state officials, learning from one another, and seeking to be a source of inspiration and aid in our community. During the 2020 election, members of the Clergy Collective provided a pastoral presence at polls in Charlottesville and Albemarle County throughout the day. I was a team leader for the precincts from Monticello High School to Scottsville and found those I spoke with extremely appreciative and receptive. We are thankful that voting went smoothly in our area, and that such care was taken to ensure safety at our polls.

Through much of the summer and fall, the Church Council has been struggling with ways forward for our church and attempting to envision a shift to a simplified, accountable leadership model as outlined in Kay Koran’s book, *Mission Possible*. We believe that, in order to align our efforts and resources with our mission of making disciples, we must streamline our structure, focus our attention, and marshal our energy. We have read and discussed the book, are drafting a proposal and studying discipleship and disciple-making, and hope to put forward a plan for a new form of leadership at Hinton Avenue early in the

new year. We approached the project with some reluctance but have come to the understanding that the pandemic offers both challenge and opportunity to re-think who we are and what we do. We are confident that Jesus Christ is leading us to be more intentional about those things that really matter, more connected to our community, and more responsive to the needs of the world. All that we have been through reminds us that the church's role as an agent of healing, hope, and reconciliation is sorely needed and much desired. It remains a privilege to serve the Body of Christ in this place as we seek Christ, Serve Christ, and Share Christ in Belmont and Beyond.



## Continuing Education Report

Date: November 14, 2020

**Pastor : Rev. Robert David Lewis**

**Charge : Hinton Avenue**

**District : Charlottesville**

### Virginia Conference Requirements for Continuing Education

These requirements are for persons whose continuing education is not covered by the probationary process or ongoing education (including enrollment in college, seminary, Course of Study, D.Min., and Ph.D. programs). Persons on Leave of Absence are not expected to get a C.E.U. The following persons are required to receive a minimum of one C.E.U. per year and at least 8 C.E.U.'s per quadrennium:

Full-time local pastors

Diaconal Ministers under appointment

Elders under appointment

Certified Persons

Deacons in full connection under appointment

Associate Members under appointment

### CONTINUING EDUCATION EVENT(S) attended during the past year

EVENT	C.E.U.(s) awarded	Event Date (MM/DD/YY)
	0.0	

If you are completing one C.E.U. under the provision permitting twenty hours of reading and reflection, list the books by title and author (only one reading C.E.U. per quadrennium is allowed):

Title(s)	Author(s)
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PastorStats Report

Date: November 12, 2020

**Charge: Hinton Avenue**

**Church: 471862 Hinton Avenue UMC**

**Pastors Statistical Report - Changes Since Last Charge Conference**

**Line 2a Received this year on Profession of Faith through confirmation: 0**

**Line 2b Received this year on Profession of Faith other than confirmation: 1**

Jan 19, 2020      Cheryl Assaid

**Line 2c Membership restored by Affirmation of Faith: 0**

**Line 2d Added by correction**

**Line 2e Transferred in from another United Methodist Church: 0**

**Line 2f Transferred in from a non-United Methodist Church: 0**

**Line 3a Removed by Charge Conference Action:**

**Line 3b Withdrawn from Professing Membership: 0**

**Line 3c Removed by Correction**

**Line 3d Transferred out to another United Methodist Church: 0**

**Line 3e Transferred out to a non-United Methodist Church: 0**

**Line 3f Removed by Death: 3**

Mar 22, 2020	Betty Raynor Pittman
Mar 18, 2020	Donald Cassity
Sep 18, 2020	Michael Ray Brown

**Total persons baptized this year (all ages): 1**

Jan 12, 2020	Aria Rivers Bibb
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**Name(s) whose address is known and residing outside the community - Notice Year 1.  
The Book of Discipline ¶ 228.3**

**Membership Care Report Enter the Name(s) whose address is unknown - Notice Year 1.  
The Book of Discipline ¶ 228.2**

**Name(s) whose address is known and residing outside the community - Notice Year 2.  
The Book of Discipline ¶ 228.2**

**Membership Care Report Enter the Name(s) whose address is unknown - Notice Year 2.  
The Book of Discipline ¶ 228.2**

**Membership Care Report Enter the Name(s) to be removed from the role.  
The Book of Discipline ¶ 228.2**





Report of the Pastor/Staff Parish Relations Committee

Date: November 11, 2020

**Charge: Hinton Avenue**  
**GCFA: 471862**

Who are the recommended by the Staff/Parish Relations Committee:

(a) As candidates for ordained ministry (¶¶247.8, 311.2b)? Attach "Declaration of Candidacy report."

Name: n/a	Address:
Phone:	Phone/Email:
Name:	Address:
Phone:	Phone/Email:
Name:	Address:
Phone:	Phone/Email:
Name:	Address:
Phone:	Phone/Email:

Who are the recommended by the Staff/Parish Relations Committee  
(b) for continuation as candidates for ordained ministry (¶¶247.9, 312)?

Name: n/a	Address:
Phone:	Phone/Email:
Name:	Address:
Phone:	Phone/Email:
Name:	Address:
Phone:	Phone/Email:
Name:	Address:
Phone:	Phone/Email:

Who are the recommended by the Staff/Parish Relations Committee:

(c) Who are recommended as candidates for Church-Related vocations (¶247.10)?

Vocation and Church: n/a	Name:
Address:	Phone/Email:
Vocation and Church:	Name:
Address:	Phone/Email:
Vocation and Church:	Name:
Address:	Phone/Email:
Vocation and Church:	Name:
Phone:	Phone/Email:



Nominations and Leadership Development

Date: November 11, 2020

Church: Hinton Avenue UMC

Charge: Hinton Avenue

District: Charlottesville

Date Of Charge Conference: Nov 15, 2020

THE CHURCH COUNCIL: (at least the following leaders)

**Chair of the Council** : Karen Lapps

**Lay Leader** : Bob Braden

**Chair/Representative of Staff/Pastor-Parish Relations Committee** : Irene Dorrier

**Chair/Representative of Finance Committee** : Ed Denham

**Chair/Representative of the Trustees (Chair elected by Trustees)** : \_\_\_\_\_

**Church Treasurer** : Brent Isaacs

**Lay Annual Conference Members To Annual Conference** :

Cookie Ferrier

**President/Representative of United Methodist Men (Pres. elected by UMM)** :

\_\_\_\_\_  
**President/Representative of United Methodist Women (Pres. elected by UMW)** :

\_\_\_\_\_  
**Council Youth Member (12-18)** : \_\_\_\_\_

**Council Young Adult Member (19-35 years of age)** : \_\_\_\_\_

**Senior Pastor**: Rev. Robert D. Lewis

**Recording Secretary**: Sandra McLaughlin

**Other Members: (list position title and name of member or attach document)**

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**COMMITTEE ON NOMINATIONS AND LEADERSHIP DEVELOPMENT:**

Nominations and Leadership Development 2021 Rusty Renick

Nominations and Leadership Development 2022 Ed Denham

Nominations and Leadership Development 2022 Gary Bibb

**Pastor Is Chair:** Rev. Robert D. Lewis

**Lay Leader:** Bob Braden

**Lay Members To Annual Conference :**

**STAFF/PASTOR-PARISH RELATIONS COMMITTEE (Include the Chair and indicate their position):**

**S/PPRC Chair :** 2022 Irene Dorrier

2021 Rusty Renick

2022 Sandra McLaughlin

2022 Diana Salmon

2022 Ed Denham

**Lay Leader :** Bob Braden

**BOARD OF TRUSTEES (Include the Chair and indicate their position):**

**Member Trustees : 2021 - John Wilkinson**

**Member Trustees : 2021 - Gary Bibb**

**Member Trustees : 2022 - Jim Salmon**

**Member Trustees : 2022 - Fred Miller**

**Member Trustees : 2022 - Sue Woodson**

**Member Trustees : 2022 - Irene Dorrier**

**Trustee Vice Chair : 2022 - Bob Braden**

COMMITTEE ON FINANCE: Includes but not limited to:

**Chair of Finance :** Ed Denham

**Pastor/s:** Rev. Robert D. Lewis

**Lay Member to Annual Conference :** Cookie Ferrier

**Church Council Chair:** Karen Lapps

**Staff/Pastor-Parish Relations Committee Chair/Representative :** Irene Dorrier

**Board of Trustees Representative:** \_\_\_\_\_

**Stewardship Chair :** \_\_\_\_\_

**Lay Leader :** Bob Braden

**Financial Secretary:** Fred Schneider

**Treasurer :** Brent Isaacs

**Church Business Administrator :** \_\_\_\_\_

**Other elected members to the Finance Committee: (list names)**

**Include Lay Annual Conference Members To Annual Conference :**

Cookie Ferrier

# 2019 (v 2015 - 2018) Hinton Avenue UMC Expense Budget

HINTON AVENUE UMC EXPENSE BUDGET	2020	2021
<b>41000- Apportionments &amp; Benevolences</b>		
<b>41400- Apportionments-Conference</b>		
41401- Conference Mission & Ministries	3,228	2,472
41402- Conference Services	2,040	1,800
41403- District Superintendent Fund	2,052	1,800
41404- Equitable Compensation	252	192
41405- Church Extension & Development	1,236	888
41406- Virginia Education Fund	612	420
41407- Active Clergy Health	12,648	12,804
41408- Retired Clergy Health	6,228	5,976
41409- Pension Liability Assessment	768	0
41410- Episcopal Fund	900	852
41411- World Service	3,012	2,124
41412- General Connectional Fund	408	324
41413- Ministerial Education Fund	1,020	660
41414- Black College Fund	408	312
41415- African University Fund	96	72
41416- Interdenominational Coop Fund	84	
<b>Total 41400- Apportionments-Conference</b>	<b>34,992</b>	<b>30,696</b>
<b>43000- U.M Benevolences Paid Direct</b>		
43445- District Administration	4,392	3,780
43452- Westview on the James		
43453- Wesley Foundation	0	0
43454- Outreach (new in 2020)	1,452	1,356
43500- Risk Taking Mission		
43510- Pastor's Discretionary Fund	500	500
43520- Food Pantry	500	500
43530- Family Kitchen	500	500
<b>Total 43000- U.M. Benevolences Paid Direct</b>	<b>7,344</b>	<b>6,636</b>
<b>44000-Non-Methodist Benevolences</b>		
44510- IMPACT	1,000	1,000
44540- Loaves and Fishes	1,200	1,200
44550- Clergy Collective	500	500
<b>Total 41000 Apportionments &amp; Benevolences</b>	<b>45,036</b>	<b>40,032</b>
<b>46000- Connectional Clergy Support</b>	<b>20.5%</b>	<b>20.5%</b>
46100- CRSP/PPP Pension Benefits	9,226	9,687
<b>50000- Local Church Clergy Support</b>		
50100- Pastor's Salary	45,000	47,250
50300- Pastor's Housing and Utilities		
50310- Parsonage Heating Allowance	1,992	1,992
50320- Parsonage Water & Sewer	650	650
50330- Parsonage Stormwater Assessment	115	115
50340- Parsonage Pest Control	1,020	1,080
50350- Parsonage Furnishings	2,000	2,000
50360- Parsonage Maintenance & Repair	1,000	1,000
50370- Parsonage Major Renovations	10,000	10,000
<b>Total 50300- Pastor's Housing and Utilities</b>	<b>16,777</b>	<b>16,837</b>
50700- Pastor's Accountable Reimbursement	3,500	3,500
50900- Pastor's Other Cash Allowances	0	0
<b>Total 50000- Local Church Clergy Support</b>	<b>74,503</b>	<b>77,274</b>

**52300- Other Staff Expenses**

## 2019 (v 2015 - 2018) Hinton Avenue UMC Expense Budget

HINTON AVENUE UMC EXPENSE BUDGET	2020	2021
52310- Other Staff Salaries	32,400	33,372
53312 Secretary's Salary	14,400	14,832
53314 Choir Director/Accompanist's Salary	18,000	18,540
53316 Choir Director's Salary		
53318 Accompanist's Salary		
52320- Other Staff Cash Allowances (Bonuses)	1,800	1,800
52330- Worker's Compensation Insurance	300	300
52400- Contractors		
52410- Substitute Musicians		
52440- Janitorial Services	13,200	13,200
52450- Substitute Preachers	200	200
52460- Treasurer	2,500	2,500
<b>Total 52400- Contractors</b>	<b>15,900</b>	<b>15,900</b>
<b>Total 52300- Other Staff Expenses</b>	<b>50,400</b>	<b>51,372</b>
<b>52500- Local Church Program Expenses</b>		
52600- Nurture & Membership	800	800
52700- Church Education	2,000	2,000
52900- Mission Program Overhead	100	100
53000- Stewardship	200	200
53200- Worship	1,000	1,000
53300- Youth & Children's Ministry	0	0
<b>Total 52500- Local Church Program Expenses</b>	<b>4,100</b>	<b>4,100</b>
<b>54000- Local Church Operating Expenses</b>		
<b>54100- Office Expenses</b>		
54110- Office supplies	600	600
54120- Printing Expenses	1,750	1,800
54130- Office Expenses-Other	100	100
<b>Total 54100- Office Expenses</b>	<b>2,450</b>	<b>2,500</b>
<b>54200- Repairs &amp; Maintenance</b>		
54210- Pest Control, Church	850	850
54220- Janitorial Supplies	2,200	1,800
54230 · Routine (Scheduled) Maintenance	6,500	6,500
54240 · Unplanned Repairs, Replacement	10,000	10,000
54250 · Major Maintenance, Upgrades	0	0
<b>Total 54200- Repairs &amp; Maintenance</b>	<b>19,550</b>	<b>19,150</b>
<b>54300- Insurance</b>	<b>6,000</b>	<b>6,000</b>
<b>54400- Church Utilities</b>		
54410- Electricity	10,400	7,800
54420- Gas and Water	9,000	9,000
54430- Stormwater Utility Fee	680	680
54450- Telephone & internet (electronic media)	1,400	1,400
<b>Total 54400- Church Utilities</b>	<b>21,480</b>	<b>18,880</b>
<b>54500- Other Operating Expenses</b>		
54600- Banking & Finance Expenses		
54610- Check Fees	25	25
54630- Finance & Service Charges	25	25
54650- Accounting Expenses	800	800
<b>Total 54500- Other Operating Expenses</b>	<b>850</b>	<b>850</b>
<b>Total 54000- Local Operating Expenses</b>	<b>50,330</b>	<b>47,380</b>
<b>Total Budget</b>	<b>224,369</b>	<b>220,158</b>